



**Minutes of November 19, 2021**  
 CAMPO Host  
 Virtual WebEx Meeting

**MORNING SESSION – BUSINESS MEETING (10:00 AM)**

**Attendees:**

<b>Name</b>	<b>Organization</b>	<b>Name</b>	<b>Organization</b>
Abby Lorenzo	WMPO	Hank Graham	FAMPO
Bob Cook	CRTPO	Jennifer Stafford	CRTPO
Bob League	Rocky Mount MPO	Kelly Garvin	WSMPO
Brian Horton	GHMPO	Kim Maxey	New Bern MPO
Byron Brown	WSMPO	Mark Hoeweler	GSATS
Chris Lukasina	CAMPO	Neil Burke	CRTPO
Curtis Bridges	CRTPO	Phil Conrad	CRMPO
Eliud De Jesus	Greenville MPO	Randi Gates	GCLMPO
Greg Venable	HPMPO	Tristan Winkler	FBRMPO
Gretchen Vetter	CAMPO	Tyler Meyer	GUAMPO
		Wannetta Mallette	BGMPO

1. **Welcome/Introductions** – Chris Lukasina called the meeting to order and opened the meeting by welcoming all present via virtual means.
2. **Minutes** – Chris Lukasina presented the minutes.
  - The minutes were reviewed by all. Chris asked if any revisions were needed.
  - Neil Burke made a motion to approve the minutes as presented which was seconded by Bob League. A vote was taken and the minutes were approved unanimously.
3. **Treasurer’s Report** – No report was given. Chris will follow up with Mike Kozlosky to see if there are any updates.
4. **NCDOT Financial Status / SPOT 6.0**
  - Chris reported that the P6 Workgroup has been meeting about once a month.
  - NCDOT continues to revise cost estimates and revenue projections and the Divisions are working with the POs to see how they can possibly reduce the costs of projects.
  - The 2020-2029 STIP is currently over programmed by \$11B for the committed projects.
  - There is a need to reduce projects to match the budget.
  - The Workgroup is trying to determine what committed projects may need to be re-evaluated for programming of the next STIP.
  - NCDOT has gone through all the committed projects and has identified five (5) scenarios for a “delivery project” set. The Workgroup came to consensus to recommend Scenario 2 to the

BOT. This would include projects Let in FY 26 or before, have grants awarded, and full ROW Authorization.

- If there is a committed project that does not fit this criteria, it would need to be re-evaluated. Previous scores could be used to program with any leftover resources once the delivery projects have been programmed.
- Tristan Winkler added that the Workgroup is talking about local flexibility. NCDOT has reluctance based on concerns that it would be operating outside of what STI was intended to do, but he disagrees. Projects have gone through STI and this is just a re-shuffling of projects.
- Brian Horton feels strongly that the MPOs should have influence.
- Chris noted that the committed projects window still needs to be determined – 5 years or 6 years.
- Phil Conrad feels scores should be the factor vs. what has been around the longest. An upcoming Workgroup meeting should determine this.
- Other outstanding questions include:
  - What about recent project delays? If these were originally committed projects, will they still be committed?
  - What happens when you segment projects? Do the segments then compete against each other? DO they have the same score?
  - If a project is re-scoped and broken into segments, if one (1) shows up as a funded project, what happens to the second segment?
  - How are the updated costs going to impact the scoring?
- Eliud De Jesus asked if NCAMPO should meet more frequently, prior to the workgroup meetings, or directly following the workgroup meetings in order to better stay in the loop and provide input.
- Chris noted that the Workgroup members have a call just prior to the Workgroup meetings in order to be united before walking into the Workgroup meeting.
- It was decided that NCAMPO as a whole should be invited to these prep calls. Neil will send the invites out to everyone.
- The next call is scheduled for 12/10. In light of that, the calendar hold for another NCAMPO meeting on 12/3 will be removed.

## 5. CMAQ Program

- Gretchen Vetter, Jennifer Stafford and Tyler Meyer are involved in the CMAQ discussions.
- NCDOT just sent out a draft program manual for CMAQ. Comments are due Monday.
  - Refers to the FAST Act, so this will need to be revised to IJJA.
  - Projects without an agreement within 6 months of being awarded may be subject to removal.
    - The intention is to hold projects accountable and push them forward, but this seems like it would leave even more funding on the table. This will be difficult administratively (i.e. programming, municipal agreements, etc.).
    - It was noted that we need to get something from NCDOT saying that the Divisions will be able to get agreements out quicker.
  - Areas that have been awarded projects will not be awarded additional funding until previously awarded projects have agreements signed and funds federally authorized.
  - If CMAQ funds are taken away from a project, the funds will go back to the overall CMAQ pot.
- The MPO representatives are not supportive of these. They will be sending a letter calling out these concerns.
- There was concern that this draft program manual came out of NCDOT and not the CMAQ Workgroup as a whole.
- It was noted that the message to NCDOT should be that NCAMPO doesn't see how this is workable for any project. The timing it will take to do a call for projects, select projects, send to NCDOT, and then get agreements is not realistic in the time laid out. Because this was not taken through the Workgroup, it needs to go back to the table.

- NCAMPO is opposed to the manual as written.

**6. NCAMPO Conference/Events Support** – Abby Lorenzo provided the following updates:

- The Call for Abstracts is out and open until December 13<sup>th</sup>. This will be sent out via MPO/NCDOT Listservs. Once abstracts are in, they will schedule a meeting with the conference committee. Finalist(s) will be notified by the end of February at the latest.
- The venue for the reception is a brewery – 10-minute walk from conference center.
  - Intending to have open bar and hors d'oeuvres.
- The keynote speaker has been selected. Have received an agreement.
- The conference committee is working with a consultant to come up with a list of hotels that will provide group rates; several are within a few blocks of the convention center and one connected.
- The conference committee is working to get the hotel information out along with registration and is planning to have this information out in early December.
- Chris asked if there are any concerns about a contract renewal with Houseman and Associates. Abby has no concerns although they seem to be doing a lot of events. There has been some confusion over things. Not a huge red flag, but something worth noting. Chris will go ahead and sign contract.

**7. OTHER**

- MPOs should expect PL Allocation Letters soon.
- Mark asked about formal process to amend MPO areas following the census info. When will UZA's be defined? This could be delayed, but earliest would be Spring 2022.

Respectfully Submitted,

Randi Gates, GCLMPO  
NCAMPO Secretary



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**AFTERNOON SESSION – QUARTERLY MEETING (1:00 PM)**

**Attendees:**

Name	Organization	Name	Organization
Abby Lorenzo	WMPO	Jarrel Leonard	CRTPO
Agustin Rodriguez	CRTPO	Jason Schronce	NCDOT SPOT
Alena Cook	NCDOT	Jennifer Collins	NCDOT-Division 4
Alex Rickard	CAMPO	Jennifer Stafford	CRTPO
Andrew Edmonds	SHPO	Joey Hopkins	NCDOT
Austin Chamberlain	NCDOT	John Ridout	FBRMPO
Beau Mills	NC Metro Mayors	John Vine-Hodge	NCDOT-IMD
Bill Marley	FHWA	Joseph Geigle	FHWA
Bill McDow	WMPO	Julio Paredes	GCLMPO
Bob Cook	CRTPO	Justin Ritchey	FAMPO
Bob League	Rocky Mount MPO	Kelly Garvin	WSMPO
Brian Elgort	CRTPO	Kim Maxey	New Bern MPO
Brian Horton	GHMPO	Lauren Blackburn	VHB
Byron Brown	WSMPO	Leigh Wing	NCDOT STIP
Chris Lukasina	CAMPO	Len White	NCDOT
Curtis Bridges	CRTPO	Mark Hoeweler	GSATS
Dale McKeel	DCHC MPO	Matt Day	TARPO
Daniel Newquist	GSATS	Nastasha Earle-Young	NCDOT TPD
Daryl Vreeland	NCDOT-TPD	Nazia Sarder	WMPO
David McDonald	NCDOT	Neil Burke	CRTPO
David Wasserman	NCDOT STIP	Phil Conrad	CRMPO
Deanna Trebil	Jacksonville MPO	Randi Gates	GCLMPO
Deloma Graham	FAMPO	Ryan Brumfield	NCDOT IMD
Eliud De Jesus	Greenville MPO	Shelby Powell	CAMPO
Emily Scott-Cruz	FBRMPO	Theo Thomson	CRTPO
Felicia McRee	New Bern MPO	Travis Johnson	CRTPO
George Hoops	FHWA	Travis Marshall	NCDOT TPD
Greg Venable	HPMPO	Tristan Winkler	FBRMPO
Gretchen Vetter	CAMPO	Tyler Bray	ATKINS
Hank Graham	FAMPO	Tyler Meyer	GUAMPO
Jamal Alavi	NCDOT TPD	Van Argabright	NCDOT STIP
James Upchurch	NCDOT TPD	Wannetta Mallette	BGMPO
		Whitney Warner	GSATS

**1. STIP/SPOT Update** - David Wasserman and Jason Schronce provided the following information:

- A slide was shown to show the P6.0 Funding Availability for committed projects only. The current STIP is \$11.5 over programmed over the 10-year period.
- It was noted that this does not reflect the 3% inflation rate that the BOT approved in October. The BOT will be talking about the inflation rate again at the December Meeting
- This does not include funding from the IIJA. It will make a small dent, but won't change the overall picture.
  - IIJA - \$7.2B over 5 years to NCDOT
  - \$5.2B for reauthorization (already accounted for in revenue projections)
  - Approx. \$2B new revenue
- State Budget – consensus forecast developed between NCDOT, OSBM, and Fiscal Research.
- Three Main Decisions are needed for Developing the 2024-2033 STIP:
  1. Overall method – traditional approach
    - a. Remove all Non-Committed projects from STIP
    - b. Delivery Projects remain in the STIP
    - c. Determine which of the remaining 2020-2029 Committed projects remain in the STIP
  2. Scenario method for selecting delivery projects. Consensus from the Workgroup to recommend Scenario 2:
    - a. This would include projects Let in FY 26 or before, have grants awarded, and full ROW Authorization.
    - b. The more projects that are deemed delivery, the less money will be available to program new projects in P7.0.
  3. Committed project evaluation method
    - a. Workgroup consensus likely will come in January.
    - b. Flexibility/cascading opportunities still under discussion – to be discussed in December – if the cost is within 10% of each other and both the MPO and division agree, should be able to do a swap.
- P6.0 quantitative scores were released. This completes the P6.0 cycle since we are not moving forward with Local Input Points. The scores are on the prioritization resources page.
- Project reports will be available through SPOT Online soon.
- Over programming in each year has to be fiscally constrained. This means project delays, and these delays are yet to be determined. Delivery project doesn't mean that the schedule will hold.
- A project that is on the delivery list may still have to be re-evaluated.
- The committed window (5-year vs. 6-year) has not been determined.
- Workgroup will have to decide what becomes carryover projects and how this influences submittals for P7.0. Committed projects that lose committed status will become carryover project.
- Divisions are working with MPOs to look at cost of projects. What can be done to reduce the cost?
- P3.0-P4.0-P5.0 – Will program projects that are older first.
  - This is what the Workgroup has currently recommended.
  - Brian Horton has concerns over this. There are some older projects that just made it into the STIP in P5.0. Phil Conrad agrees with concern.
  - Neil Burke noted that it is difficult to compare a project that was funded in P3.0 against a project that was funded in P5.0, but the Workgroup did not want to come up with a new methodology to score all projects against the same criteria.
  - Brian added that we should go back to everything that was submitted in P3.0 and run through those to see what was programmed and even what was not programmed. Don't look at just what was FUNDED in each cycle, look at what was SCORED (projects that are currently in the STIP) in each cycle. Go back to the oldest score you have for the project, even if they were funded in a later round. The project may have had a higher score in P3.0, but was funded with a lower score in P5.0.

- Chris asked Brian to email an example.
- Jason noted that this is something the Workgroup could discuss and wondered if the flexibility being added would account for this. Brian doesn't think so, if we are held to 10%. Funding pots are shared across regions. It would be difficult to swap unless you have projects just within your planning area.

**2. NCDOT Multimodal Update** - Ryan Brumfield, NCDOT-IMD Director, provided the following update:

- Complete Streets:
  - Working on some changes to how they implement the policy. Not proposing any changes to the policy itself.
  - Nothing is finalized yet, so there is still time to provide input.
  - Complete Streets Goals – safety, access and mobility, quality of life, equity
  - Implementation challenges:
    - Inconsistent implementation
    - Lack of standards and need to streamline
    - Policy gaps in key areas
    - Unclear integration with other policies, procedures, and processes
    - Limited metrics, data and tracking
    - Need for enhanced training
  - Proposed implementation improvements: New project evaluation methodology
  - Modifications to the implementation guide will integrate:
    - New evaluation methodology
    - Clarity that NCDOT pays for Complete Streets enhancements when a need is identified and the enhancements are in a plan.
    - Clarity that maintenance agreements are needed for all separated facilities, with exceptions in cases of high demand/risk.
    - Enhanced training, technical assistance, and program management by IMD.
  - Ryan gave an in-depth overview of the 5-step evaluation methodology process – a draft will be shared after meeting.
  - Next steps: finalization of methodology and approach, workgroup meet to develop additional guidance, training, data and lessons learned tracked closely.

**3. Planning Interagency Coordination Protocol** - Alena Cook (NCDOT) and Tyler Bray (ATKINS) provided the following update:

- Protocol was sent out last month. If you did not receive this, let Alena know.
  - Purpose – Provide best practices for data sharing and coordination between long-range planners and other agencies during the development of long-range transportation plans.
  - Goals – Improve quality of transportation planning decisions, enhanced usefulness of transportation planning products, potential benefits & efficiencies for all agencies from sharing data and coordination.
  - Protocol steps:
    - Initiate contact and coordinate on initial data
    - Validate resource and transportation priorities
    - Coordinate on project proposals and alternative analysis
    - Submit draft transportation plan for review
    - Submit final transportation plan
  - Major changes:
    - Expanded appendices
    - Combined protocols
    - Updated CTP overview section
    - Updated protocol supplemental spreadsheet
    - Created maintenance protocol

- Defined documentation, communication guidance, and timeframes for each protocol
- Added coordination with NCDOT Business Units
- After updates are complete, a quick reference guide will be created.
- Two themes: highlighting flexibility, applicability to multiple plans (CTP/MTP)

**4. 2022 Conference Update** - Abby Lorenzo gave the following update:

- Save the Date went out back in October.
- Call for abstracts is out right now and open until December 13<sup>th</sup>.
- Keynote speaker has been selected.
- Reception venue has been selected.
- Working to finalize details on mobile tours.
- Registration opens in early December.
- Working on hotels.

**5. TPD Topics** – Jamal Alavi and James Upchurch gave the following TPD updates:

- Statewide Freight Plan – Have a notice to proceed. Getting ready to start – HNTB with other subconsultants. Study is due December 2022. MPOs will be engaged early next year. Seeking a few representatives from the MPOs to serve on a planning committee.
- SPR, CMAQ, PL:
  - CMAQ – A call for projects went out today – starting earlier to give more time. Unsure when 22-23 funds will be available or how much. For now, it will stay the same as FY 22.
  - PL allocation letters - Going with FY 22 amounts. Closed FY 20 accounts and have an additional \$2M that will go out to MPOs. Letters should come out next week.
  - SPR – A call for projects will be issued in early December with a February deadline.
  - NCDOT TPD is tracking Census data and potential boundary changes.
- CTP 2.0: Updating plan documentation to have a better visual appeal
  - James Upchurch flipped through an example from Macon County's draft CTP.

**6. Legislative Update** – Beau Mills gave the following updates:

- Infrastructure Investment and Jobs Act (IIJA) was signed by the President this week.
  - Big impact overall. Increases \$2B federal aid highway apportionment. This will not add a lot of new projects, but may minimize over programming.
  - A lot of money for bridges.
  - Electrification program - \$110M
  - \$911B for Transit
  - NC will be well positioned for inter-city rail money that is discretionary.
  - A lot of discretionary grants will be coming out – more competitive grants.
  - A lot of funding for infrastructure in this bill.
  - Not a lot of new money for transportation though.
- State budget was signed yesterday.

**7. FHWA Update** - George Hoops gave the following update:

- Division Planning staff will start attending in-person meetings beginning in February.
- Brandon Oliver, a new team member, will be starting in March 2022.
  - George will send out a new planning team map before he starts.
- FHWA is reviewing the new transportation bill.
- Safety Performance Targets due by Feb. 27, 2022.
- Beginning to conduct informal reviews of non-TMA MPOs. FTA will be involved in the review. First review will be of Burlington MPO.

**8. NCARPO Update** - Matt Day gave the following NCARPO update:

- Karyl Fuller will be the new primary contact; Matt Day will be the alternate.
- NCARPO is trying to develop training materials for new RPO staff.

**9. Other Business**

- Chris brought up the CMAQ Process document that the group has reviewed. NCAMPO has some significant concerns on the document as presented. The CMAQ Workgroup should get together to review this process. NCAMPO representatives to the CMAQ Workgroup can pass along the concerns of NCAMPO.

**10. Adjournment** – The meeting was adjourned at 3:55pm.

Respectfully Submitted,

Randi Gates, GCLMPO  
NCAMPO Secretary