



Minutes of December 18, 2020
 10:00 am, CAMPO Host
 Virtual WebEx Meeting

Name (In Attendance)	Organization	Name (In Attendance)	Organization
Aaron Cain	DCHC MPO	Jennifer Stafford	CRTPO
Abby Lorenzo	WMPO	Jerrell Leonard	CRTPO
Agustin Rodriguez	CRTPO	John Ridout	FBRMPO
Alex Rickard	CAMPO	Jordan Reedy	Rocky Mount MPO
Anne Phillips	DCHC MPO	Julie White	NCDOT Deputy Secretary
Austin Chamberlain	NCDOT	Julio Paredes	GCLMPO
Beau Mills	NC Metro Mayors	Karyl Fuller	Isothermal RPO
Bill Marley	FHWA	Kelly Garvin	WSMPO
Bob League	Rocky Mount MPO	Kelly Larkins	Piedmont Triad RPO
Brian Horton	GHMPO	Kenneth Withrow	CAMPO
Byron Brown	WSMPO	Kim Maxey	New Bern MPO
Chris Lukasina	CAMPO	Mark Hoeweler	GSATS MPO
Curtis Bridges	CRTPO	Mike Kozlosky	WMPO
Daniel Newquist	GSATS	Nastasha Earle-Young	NCDOT TPD
David McDonald	CATS	Phil Conrad	CRMPO
David Wasserman	NCDOT STIP	Randi Gates	GCLMPO
Deloma Graham	FAMPO	Sarah Lee	NCDOT SPOT
Eliud De Jesus	Greenville MPO	Suzette Morales	FHWA
Greg Venable	HPMPO	Tae-Gyu Kim	NCDOT TPD
Gretchen Vetter	CAMPO	Theo Thomson	CRTPO
Hannah Cook	NCDOT STIP	Travis Marshall	NCDOT TPD
Jamal Alavi	NCDOT TPD	Tristan Winkler	FBRMPO
James Upchurch	NCDOT TPD	Tyler Meyer	GUAMPO
Jane Love	GCLMPO	Van Argabright	NCDOT STIP
Jason Schronce	NCDOT SPOT	Wannetta Mallette	BGMPO

Open Meeting/Welcome/Introductions – Chris Lukasina called the meeting to order and opened the meeting by welcoming all present via virtual means. Introductions were given and Chris gave an overview of WebEx and its controls.

1. Minutes – Chris Lukasina presented the minutes.

- Joel Strickland is no longer with FAMPO. We will hold off on electing a new Secretary until the first quarterly meeting of 2021.
- The minutes were reviewed by all. Chris Lukasina asked if any revisions were needed. Hearing none, Greg Venable made a motion to approve the minutes which

was seconded by Phil Conrad. A vote was taken and the minutes were approved unanimously.

2. Treasurer's Report – Mike Kozlosky provided an update.

- Mike noted that there have been no changes since the last meeting.

3. STIP Update/NCDOT Financial Status Impacts – Van Argabright provided the update.

- The cash balance has been hovering around \$1B. The cash floor is \$267M (7.5% of annual budget).
- In order to sell Build NC Bonds, the cash balance must be below \$1B.
- Cash typically builds up in the winter because there is less work going on and then is typically depleted during the summer when a lot of construction is underway.
- There is still caution in the department, but they are slowly turning things back on and ramping them up. The Spend Plan is driving the decisions that are being made.
- In order for NCDOT to receive federal reimbursements, they need a federal authorization act and a yearly appropriations act. The FAST Act has expired, but received a 1-year extension. There is no long-term bill currently in place.
- The state funding situation is improving some from what was projected back in June. New funding projections in October provides \$164M additional in the highway fund and \$219M in the highway trust fund. The Spend Plan was revised to add \$270M.
- The Spend Plan looks at spending, not authorization. The department needs to figure out how much can be spent in FY 21 and FY 22 (CMAQ, TAP, etc.). They need help from the MPOs to determine billing plans. NCDOT needs an accurate figure for what they are going to be doing in FY 21 and FY 22. Need documentation to back up what can feasibly be spent.
- Julie White added that each mode has their own cash spend authority. More information on this can be found in the last BOT meeting materials.
- The department continues to see large cost increases, which impacts future programming. The full effect will not be known until DOT gets a new federal authorization act.
- FHWA has asked DOT to start demonstrating fiscal constraint every month. A discussion ensued regarding the impacts of TIP/STIP amendments and required conformity determinations.
- The department needs to get better costs into the prioritization system. Moving forward, NCDOT may need to do express designs for projects in the draft STIP before the STIP is finalized. The key to controlling costs is getting good costs before the project is programmed in the STIP.
- The STICKR Committee is now in place to look at projects that were funded in previous prioritizations. If costs have increased substantially, the project may have to go back through prioritization. The STIP Unit has developed a list of all projects that need to be looked at, which includes approximately 30 projects.
- There was discussion regarding the roles and responsibilities of the MPOs in developing and maintaining the Spend Plan. Chris Lukasina would like to see a process formalized to include the MPOs.

4. NCDOT Multimodal Update – Julie White provided the update.

- As each department is figuring out how to put together their billing plans, NCDOT-IMD will be reaching out to the transit systems to provide spend forecasts.
- For state funding, various units are all fighting for this cash spend authority. There needs to be a plan so that one unit doesn't tie up funding that another unit could be using.

- MPOs should focus on cash spend authority to understand how it impacts what MPOs are doing.
- Julie gave an update on the S-Line Project, which utilizes the CSX corridor. NEPA is complete and NCDOT is attempting to purchase the corridor. A TOD Planning Grant has been awarded and will include six local communities along the line.
- NCDOT-IMD is working on a Mobility Pilot Project in the northeastern portion of the state, which includes five counties. The project includes trip scheduling software to provide access to healthcare. There is an RFP out to select a software vendor. If this goes well, this could roll out statewide.
- Wilson Microtransit Pilot Webinar - Recently won an award from AASHTO. Julie encouraged smaller communities without fixed-route to go back and watch the webinar and think about this microtransit model for communities to be able to link at-risk populations to healthcare.
- The NC Transit CARES project is looking at the needs of transit systems during and after COVID.
- The Webinar Series is underway with 150-200 people attending each session. These are recorded, so you can go back and listen to these.
- The FAST Study (BRT Study) has wrapped up and will be posted on the IMD website.
- 2020 Bike/Ped Planning Grant - 15 grants were approved by the BOT in December. A call for applications in 2021 is uncertain.
- Ferry System – There has been a COVID spike, with 9 cases at Cedar Island.
- Aviation - Economic Impact Report will be released in January.
- Rail – Construction of the CCS project is ongoing. COVID is impacting crane assembly. State of Good Repair funding is in place to replace the Piedmont Fleet and will be similar to Acela.
- CASSI is currently at the Wright Brothers Memorial.
- TDM - IMD is looking at moving to a multi-year TDM award to give more certainty. This is subject to availability of funds.

5. SPOT Update – Jason Schronce provided the update.

- Quantitative scoring should be complete in July 2021 with a data review period in the April/May timeframe.
- The SPOT Office is working on congestion management - travel time savings. Mark Freeman and others are reaching out to MPOs with questions.
- The statewide model contract should be approved in early January.
- Peak ADT project - data had been completed prior to COVID. Project has been reactivated for Year 1 counties. Data will be ready for P7.0. Traffic count data collection for Year 2 has been canceled for now due to COVID.
- The next Prioritization Workgroup Meeting will be January 25th and will include a Peak ADT Update and a discussion around resiliency.
- The SPOT Office is contacting MPOs about research that had been approved regarding Enhancing the STI process with geospatial data analysis, focusing on bike/ped and transit modes right now. MPO representation is requested on a steering committee for this research. Brian Horton was appointed as the primary MPO representative to the SPOT Research Group, with Abby Lorenzo and Wannetta Mallette as alternates with all communications going to all three.

6. 2021 Conference Update – Chris Lukasina facilitated a discussion on the 2021 NCAMPO Conference.

- Eliud De Jesus presented the survey results taken from attendees and sponsors regarding preferred conference formats for 2021. Most attendees said they would not attend an in-person event in April.

- Chris offered the following options:
 - i. Delay the conference to later in 2021;
 - ii. Hold a hybrid virtual/in-person 2021 Conference;
 - iii. Hold a virtual conference in 2021;
 - iv. Cancel the 2021 Conference and delay to 2022.
- Mike Kozlosky noted his preference for a virtual conference or cancelation in 2021.
- Tristan Winkler asked Eliud about conference logistics if switching to a virtual format. Eliud noted he and Greenville do not have the capacity for handling those logistics.
- Chris and Mike were unsure about the capacity for Houseman & Associates to hold a virtual conference.
- Tyler Meyer recommended moving the virtual conference to later in 2021.
- Chris asked if anyone would be willing to manage the virtual conference, but received no volunteers. Chris said he would reach out to Houseman & Associates for more clarification on their ability to put on a turnkey virtual conference.
- A motion was made by Mike Kozlosky to cancel the in-person 2021 NCAMPO Conference with Greg Venable seconding. No discussion. Nine votes virtually to approve the motion, Mike Kozlosky votes via phone to approve. No votes in the negative. Motion carries.
- Chris will follow-up with Houseman and Associates on virtual capabilities and reminded the group that Wilmington is slated to host the 2022 NCAMPO Conference.
- Eliud noted that Greenville is eager to host the conference after Wilmington in 2023.

7. TPD Topics – Jamal Alavai gave the group an NCDOT TPD update.

- Jamal thanked MPOs for their responses to TPDs inquiries on Regional Travel Demand Models.
- Natasha Earle-Young updated the group on NCDOT's Risk and Resiliency report that is due in March. MPO appointments were made earlier for representation on this committee.
- An update on NC Moves 2050 was given.
- James Upchurch updated the group on the planning geodatabase. The release of the geodatabase has been delayed to early 2021. James also noted that PTD is considering a collaborative structure for maintaining a database that includes regionally-specific data.

8. FHWA Update – Suzette Morales gave the update from the Federal Highways:

- Suzette provided an update on NCDOT project delays and noted the Current STIP now shows “pending approval,” waiting confirmation from MPOs. Suzette reminded the group to be sure TIP Amendments follow each MPOs PIP.

9. NCARPO Update – Kelly Larkins provided the NCARPO update:

- Kelly noted that the next NCARPO meeting is January 28th. Vicki Eastland will be the new NCARPO President, beginning in January 2021.

10. Other Business – Group Discussion

11. Adjournment – Consensus was that the meeting was adjourned.

Respectfully Submitted,

Randi Gates, GCLMPO
Tristan Winkler, FBRMPO