



**Minutes of April 25, 2017**  
 1:00 PM, New Bern, NC  
 New Bern Convention Center  
 203 S Front Street, New Bern, NC 28560-2135

| Name (In Attendance) | Organization         | Name (In Attendance)          | Organization              |
|----------------------|----------------------|-------------------------------|---------------------------|
| Neil Burke           | CRTPO                | Mark Hoeweler                 | GSATS                     |
| Wannetta Mallette    | BGMPO                | Candace Rorie                 | CRTPO                     |
| Hank Graham          | GCLMPO               | Fred Haith                    | WSMPO                     |
| Kim Maxey            | NBMPO                | Loretta Barren                | FHWA                      |
| Greg Venable         | HPMPO                | Curtis Bridges                | CRTPO                     |
| John Marshall        | GHMPO                | Craig McKinney                | GUAMPO                    |
| Erin Kinne           | CRTPO                | Julio Paredes                 | GCLMPO                    |
| Edward Starks        | GSATS                |                               |                           |
| Deloma Graham        | FAMPO                | <b>(Attendance via phone)</b> | <b>Organization</b>       |
| Randi Gates          | GCLMPO               | Jamal Alavi                   | NCDOT                     |
| Peggy Holland        | JUMPO                | Alex Rickard                  | CAMPO                     |
| Ernie Cockran        | Housman & Associates | Mike Kozlosky                 | WMPO                      |
| Patrick Flanagan     | DERPO                | Lyuba Zuyeva                  | FBRMPO                    |
| Chris Lukasina       | CAMPO                | Mike Nunn                     | BGMPO                     |
| Maurizia Chapman     | NBMPO                | Phil Conrad                   | CRMPO                     |
| Bob Cook             | CRTPO                | Julie White                   | NC Metro Mayors Coalition |

**Open Meeting/Welcome/Introductions** – Chris Lukasina opened the meeting by welcoming all present in person and via phone. He asked that introductions be made.

1. **Minutes** – The minutes from the April 25, 2017 will be presented at a later date.
  
2. **SPOT 5.0 Update** – Sarah introduced the SPOT staff and gave an update:
  - Consensus recommendations to date:
    - P5.0 schedule
    - Committed projects
    - Continued use of scaling
    - Project submittals and submittal coordination
    - Continued use of Peak ADT
    - Normalization
    - Aviation and Ferry criteria, measures, and weights
  - Other discussions to date:

- Continuing to improve MPO/RPO/Division coordination
- Results of Draft STIP based on P4.0
- Continuing Discussions:
  - Public Transportation scoring
  - Rail scoring
  - Bike/Ped scoring
  - Reprioritization of Committed Projects
  - Geographic distribution of projects
- Future Meeting Topics:
  - Local Input Point Process Verification (Cambridge)
  - Highway Mode criteria, measures, and weights
  - Modernization projects
  - Major Rehab Highway projects
  - Future interstates
  - Economic competitiveness
- Projects that automatically carry over from P4.0 for evaluation in P5.0:
  - Programmed in the Final 2018-2027 STIP, but not considered a Committed project
  - Sibling of a programmed project
  - The project has a NEPA document completed within the last 10 years or the NEPA document was actively being worked on
- Project Submittals for MPOs and RPOs:
  - Base of 12 submittals, plus:
  - One additional submittal for every 50,000 in population
  - One additional submittal for every 500 centerline miles
- Divisions:
  - 14 submittals each
- Applies to each mode

**3. Election of Officers** – Tyler discussed election of officers:

- Tyler made a motion to nominate the following officers for 2017
  - Chris L. – Chair
  - Tyler M. - Vice-Chair
  - Hank G. – Treasurer
  - John M. – Secretary
- Bob Cook seconded the motion which passed unanimously

**4. PL and STP-DA Planning Agreement Discussion** – Peggy Holland and Jamal Alavi discussed planning agreements:

- Peggy and Jamal have been working on language/adjustments for the planning agreements
- When the documents are updated a draft will be sent out the MPOs
- Chris and Mike both want the agreements signed by the MPO and LPA

**5. PL Balances and PL Formulas** – Paul Black led a discussion on MPO PL balances and funding:

- Some MPOs are consistently unsuccessful taking down the money they are allocated
- Some Possibilities:
  - Not enough eligible work in a given MPO
  - Unable to secure full local 20% match funds
  - Purposely accruing for large expenditure
- Want to avoid funds going to a rescission
- Look at providing some relief for MPOs that are underfunded for the work they are doing
- Proposal to allow MPOs to carry 150% of PL funding – anything over that could be redistributed among other MPOs

- MPO funds can be protected if the MPO identifies what the additional funding is going to be used for
- Bob League wanted to enforce the 3 year obligation first
- Jennifer Collins wanted to know how the additional funds would be redistributed
- Redistribution of funds will be decided later
- Tyler Meyer made a motion to approve the 150% PL funding balance proposal. Suraiya seconded the motion

Votes For Proposal

Maurizia – NBMPPO  
 Fred – WSMPO  
 Joel – FAMPO  
 Jennifer - Goldsboro MPO  
 Felix – DCHC MPO  
 Bob Cook – CRTPO  
 Suraiya – WMPO  
 Mark – GSATS  
 Lyuba – FBMPO  
 Hank – GCLMPO  
 Chris – CAMPO  
 Tyler – GUMPO

Votes Against Proposal

Peggy - JUMPO  
 John - GHMPO  
 Bob League - RMMPO  
 Greg - HPMPO

**6. MPO Coordination:**

- There were discussions of requesting the repeal of the MPO Coordination
- Tyler will follow up with AMPO

**7. Treasurers' Report – Hank Graham:**

- Checking Balance as of February 16, 2017 - \$28,210.76
- Money Market Savings as of February 16, 2017 - \$16,001.51
- Sponsor/Vendor Deposits
  - 1-23-2017 - \$800.00 Calyx
  - 2-3-2017 - \$650.00 Dewberry
  - 2-3-2017 - \$800.00 VHB
  - 2-3-2017 - \$3,500.00 Ramey Kemp and Associates
- Deposits and Fees Paid
  - 1-9-2017 - \$3,345.00 Cvent

**8. Conference Update – Maurizia and Kim gave a conference update:**

- Still working to add another vendor
- Bike rides are scheduled for Thursday
- Walking and Trolley events being planned
- James Trogdon agreed to speak at closing
- Meeting with downtown merchants
- Working on app
- Working on keynote speaker
- Can make more vendor space if needed
- Thursday's reception still open
- Scavenger hunt on Wednesday night
- Registration is \$175 and is \$225 after deadline
- Tyler mentioned that PART may be interested in hosting the next conference

**9. TPB Update – Jamal gave a TPB update:**

- New Chief Deputy Secretary is David Howard and TPB will report to him

- March 22<sup>nd</sup> – Safety Target Setting Conference
- Updated Title VI maps available online
- Heather, Terry and Lisa will discuss the Freight Plan
- Starting statewide plan
- CTP 2.0 trying to wrap up by April

**10. FHWA Update** – Loretta gave a FHWA update:

- Performance measures have been delayed to March 2017

**11. RPO Association Update** – Kelly gave a RPO Association update:

- RPOs have had recent funding discussions
- RPOs are interested in creating funding reserves similar to the MPOs

**12. PTD Update** – Debbie Collins gave a PTD update:

- Discussed Non-Emergency Medical Transportation – NEMT
- Non-Emergency Medical Transportation – NEMT Phases 1, 2, 3
  - Phase I – Date: February 1
  - Phase II – Date: March 1
  - Phase III – Date: April 1
- Hurricane Matthew Mission Assignment
- Statewide Strategic Plan – Schedule
- Statewide Transportation Demand Management (TDM) Strategic Planning

**13. Freight Plan Update** – Terry Arellano, Heather Hildebran and Lisa Destro gave a Freight Plan update:

- Terry explained that Cambridge Systematics had been working on the Freight Plan for over a year
- Lisa Destro explained the Plan and gave an Overview
  - NC Freight Tool
  - Freight System Designation
  - Update on Schedule Tasks
- The Freight Tool Demo was presented

**14. Next Meeting**

- April 25, 2017 at the MPO Conference

**15. Adjournment** – Consensus was that the meeting was adjourned.

Respectfully Submitted,

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John Marshall, Secretary

Maurizia and Kim gave a conference update

Reviewed draft PL/STP-DA agreements

SPOT discussions – Cambridge assessments

Jamal gave an update on TPB topics

Housman and Associates

Julie White Legislative update

2019 NCAMPO Conference site - Jacksonville