



Minutes of February 17, 2017
 10:00 PM, Greensboro, NC
 Greensboro MPO Offices – Melvin Municipal Building
 300 West Washington Street, Greensboro, NC 27402-3136

Name (In Attendance)	Organization	Name (In Attendance)	Organization
Paul Black	CAMPO	Mark Hoeweler	GSATS
Lydia McIntyre	GUMPO	Candace Rorie	CRTPO
Tristan Winkler	FBRMPO	Tram Truong	GUMPO
Hank Graham	GCLMPO	Fred Haith	WSMPO
Averi Ritchie	GHMPO	Terry Arellano	FHWA
Greg Venable	HPMPO	Debbie Collins	NCDOT PTD
John Marshall	GHMPO	Sarah Lee	NCDOT
Bob League	Rocky Mount MPO	David Wasserman	NCDOT
Edward Starks	GSATS	Jason Schronce	NCDOT
Tom Britton	GSATS	Katina Lucas	NCDOT
Alex Rickard	CAMPO	Heather Hildebran	NCDOT
Peggy Holland	JUMPO	Lisa Destro	Cambridge Systematics
Jamal Alavi	NCDOT		
Lyuba Zuyeva	FBRMPO	(Attendance via phone)	Organization
Kelly Larkins	PTRPO	Felix Nwoko	DCHC MPO
Chris Lukasina	CAMPO	Mike Kozlosky	WMPO
Tyler Meyer	GUAMPO	Kim Maxey	NBMPO
Craig McKinney	GUAMPO	Loretta Barren	FHWA
Maurizia Chapman	NBMPO	Jennifer Collins	Goldsboro MPO
Bob Cook	CRTPO	Joel Strickland	FAMPO
Julio Paredes	GCLMPO		
Suraiya Motsinger	WMPO		

Open Meeting/Welcome/Introductions – Tyler Meyer opened the meeting by welcoming all present in person and via phone. He asked that introductions be made.

1. **Minutes** – John Marshall presented the minutes. Mark Hoeweler made a motion to adopt the minutes from the December 2, 2016 meeting. Hank Graham seconded the motion, which passed unanimously.
2. **SPOT 5.0 Update** – Sarah introduced the SPOT staff and gave an update:
 - Consensus recommendations to date:
 - P5.0 schedule
 - Committed projects
 - Continued use of scaling

- Project submittals and submittal coordination
- Continued use of Peak ADT
- Normalization
- Aviation and Ferry criteria, measures, and weights
- Other discussions to date:
 - Continuing to improve MPO/RPO/Division coordination
 - Results of Draft STIP based on P4.0
- Continuing Discussions:
 - Public Transportation scoring
 - Rail scoring
 - Bike/Ped scoring
 - Reprioritization of Committed Projects
 - Geographic distribution of projects
- Future Meeting Topics:
 - Local Input Point Process Verification (Cambridge)
 - Highway Mode criteria, measures, and weights
 - Modernization projects
 - Major Rehab Highway projects
 - Future interstates
 - Economic competitiveness
- Projects that automatically carry over from P4.0 for evaluation in P5.0:
 - Programmed in the Final 2018-2027 STIP, but not considered a Committed project
 - Sibling of a programmed project
 - The project has a NEPA document completed within the last 10 years or the NEPA document was actively being worked on
- Project Submittals for MPOs and RPOs:
 - Base of 12 submittals, plus:
 - One additional submittal for every 50,000 in population
 - One additional submittal for every 500 centerline miles
- Divisions:
 - 14 submittals each
- Applies to each mode

3. Election of Officers – Tyler discussed election of officers:

- Tyler made a motion to nominate the following officers for 2017
 - Chris L. – Chair
 - Tyler M. - Vice-Chair
 - Hank G. – Treasurer
 - John M. – Secretary
- Bob Cook seconded the motion which passed unanimously

4. PL and STP-DA Planning Agreement Discussion – Peggy Holland and Jamal Alavi discussed planning agreements:

- Peggy and Jamal have been working on language/adjustments for the planning agreements
- When the documents are updated a draft will be sent out the MPOs
- Chris and Mike both want the agreements signed by the MPO and LPA

5. PL Balances and PL Formulas – Paul Black led a discussion on MPO PL balances and funding:

- Some MPOs are consistently unsuccessful taking down the money they are allocated
- Some Possibilities:
 - Not enough eligible work in a given MPO
 - Unable to secure full local 20% match funds
 - Purposely accruing for large expenditure

- Want to avoid funds going to a rescission
- Look at providing some relief for MPOs that are underfunded for the work they are doing
- Proposal to allow MPOs to carry 150% of PL funding – anything over that could be redistributed among other MPOs
- MPO funds can be protected if the MPO identifies what the additional funding is going to be used for
- Bob League wanted to enforce the 3 year obligation first
- Jennifer Collins wanted to know how the additional funds would be redistributed
- Redistribution of funds will be decided later
- Tyler Meyer made a motion to approve the 150% PL funding balance proposal. Suraiya seconded the motion

Votes For Proposal

Maurizia – NBMPPO
 Fred – WSMPO
 Joel – FAMPO
 Jennifer - Goldsboro MPO
 Felix – DCHC MPO
 Bob Cook – CRTPO
 Suraiya – WMPO
 Mark – GSATS
 Lyuba – FBMPPO
 Hank – GCLMPO
 Chris – CAMPO
 Tyler – GUMPO

Votes Against Proposal

Peggy - JUMPO
 John - GHMPO
 Bob League - RMMPO
 Greg - HPMPO

6. MPO Coordination:

- There were discussions of requesting the repeal of the MPO Coordination
- Tyler will follow up with AMPO

7. Treasurers' Report – Hank Graham:

- Checking Balance as of February 16, 2017 - \$28,210.76
- Money Market Savings as of February 16, 2017 - \$16,001.51
- Sponsor/Vendor Deposits
 - 1-23-2017 - \$800.00 Calyx
 - 2-3-2017 - \$650.00 Dewberry
 - 2-3-2017 - \$800.00 VHB
 - 2-3-2017 - \$3,500.00 Ramey Kemp and Associates
- Deposits and Fees Paid
 - 1-9-2017 - \$3,345.00 Cvent

8. Conference Update – Maurizia and Kim gave a conference update:

- Still working to add another vendor
- Bike rides are scheduled for Thursday
- Walking and Trolley events being planned
- James Trogdon agreed to speak at closing
- Meeting with downtown merchants
- Working on app
- Working on keynote speaker
- Can make more vendor space if needed
- Thursday's reception still open
- Scavenger hunt on Wednesday night
- Registration is \$175 and is \$225 after deadline
- Tyler mentioned that PART may be interested in hosting the next conference

9. TPB Update – Jamal gave a TPB update:

- New Chief Deputy Secretary is David Howard and TPB will report to him
- March 22nd – Safety Target Setting Conference
- Updated Title VI maps available online
- Heather, Terry and Lisa will discuss the Freight Plan
- Starting statewide plan
- CTP 2.0 trying to wrap up by April

10. FHWA Update – Loretta gave a FHWA update:

- Performance measures have been delayed to March 2017

11. RPO Association Update – Kelly gave a RPO Association update:

- RPOs have had recent funding discussions
- RPOs are interested in creating funding reserves similar to the MPOs

12. PTD Update – Debbie Collins gave a PTD update:

- Discussed Non-Emergency Medical Transportation – NEMT
- Non-Emergency Medical Transportation – NEMT Phases 1, 2, 3
 - Phase I – Date: February 1
 - Phase II – Date: March 1
 - Phase III – Date: April 1
- Hurricane Matthew Mission Assignment
- Statewide Strategic Plan – Schedule
- Statewide Transportation Demand Management (TDM) Strategic Planning

13. Freight Plan Update – Terry Arellano, Heather Hildebran and Lisa Destro gave a Freight Plan update:

- Terry explained that Cambridge Systematics had been working on the Freight Plan for over a year
- Lisa Destro explained the Plan and gave an Overview
 - NC Freight Tool
 - Freight System Designation
 - Update on Schedule Tasks
- The Freight Tool Demo was presented

14. Next Meeting

- April 25, 2017 at the MPO Conference

15. Adjournment – Consensus was that the meeting was adjourned.

Respectfully Submitted,

John Marshall, Secretary