



Minutes of December 2, 2016
 10:00 PM, Greensboro, NC
 Greensboro MPO Offices – Melvin Municipal Building
 300 West Washington Street, Greensboro, NC 27402-3136

Name (In Attendance)	Organization	Name (In Attendance)	Organization
Erin Kinne	CRTPO	Suraiya Motsinger	WMPO
Neil Burke	CRTPO	Debbie Collins	NCDOT PTD
Tristan Winkler	FBRMPO	Aaron Williams	FHWA
Hank Graham	GCLMPO	George Hoops	FHWA
Averi Ritchie	GHMPO	John Sullivan	FHWA
Greg Venable	HPMPO	Brad Hibbs	FHWA
John Marshall	GHMPO	Ed Johnson	
Bob League	Rocky Mount MPO	Sarah Lee	
Joel Strickland	FAMPO	David Wasserman	
Kim Maxey	NBMPO	Jason Schronce	
Alex Rickard	CAMPO	Chris Oliver	
Byron Brown	WSMPO	Brian Mayhew	
Jamal Alavi	NCDOT		
Lyuba Zuyeva	FBRMPO	(Attendance via phone)	Organization
Kelly Larkins	PTRPO		
Chris Lukasina	CAMPO	Mark Hoeweler	GSATS
Tyler Meyer	GUAMPO	Daryl Vreeland	Greenville MPO
Craig McKinney	GUAMPO	Paul Black	CAMPO
Maurizia Chapman	NBMPO		

Open Meeting/Welcome/Introductions – Tyler Meyer opened the meeting by welcoming all present in person and via phone. He asked that introductions be made.

1. **Minutes** – Tyler Myer presented the minutes for John Marshall. Hank Graham made a motion to adopt the minutes from the August 5, 2016 meeting. Peggy Holland seconded the motion which passed unanimously.
2. **Treasurers' Report** – Hank Graham:
 - In September 2016, NCAMPO funds were moved from the State Employees Credit Union to PNC Bank.
 - Checking Balance as of December 1, 2016 - \$26,140.76
 - Money Market Savings as of December 1, 2016 - \$16,000.97
 - Financial information will be transmitted to "Butler and Stowe" in July 2017 after Conference, financials are complete
 - 2016 NCAMPO taxes were filed by August 14, 2016

- 2017 NCAMPO taxes due by August 14, 2017
- \$830.00 for tax preparation and filing.
- Checking balance will be used for web hosting and maintenance and payments for the 2017 NCAMPO conference in New Bern
- Moonray payments - \$24/month for website hosting

3. Conference Update – Maurizia Chapman and Kim Maxey gave a conference update:

- Currently working on pricing for hotels and catering
- Would like to raise conference sponsorship from \$3,000 to \$3,500
- The conference theme may be “Transportation Challenges for All.” Inclusive for small and large MPOs
- Neil said Charlotte wanted to put off sponsoring the conference for at least a year because they were in the middle of their MTP update
- Will consider asking Durham to host

4. PTD Update – Debbie Collins gave a PTD update:

- Availability of Information
 - Automation
 - Scheduling
 - Accounting / grant making
 - Data warehouses
 - Historical performance data
 - On line data tools and resources
- New Requirements
 - Safety Management System
 - National Transit Database and Transit Asset Management
 - Performance Based Planning
 - Metropolitan Planning Organization Coordination and Planning Area Reform
- Innovation / Change
 - New Service Delivery Models
 - New connectivity corridors, like these
 - SW NC RidgeRunner
 - Sandhills Connector
- New partners / opportunities
 - 5 year needs based budgets by April 1, 2017
 - SMAP formula
 - Changing how we are planning
 - Community Connectivity Plans
 - Integration of the modes into the network
 - Comprehensive Transportation Plans
 - Complete Streets
 - Rural Health
 - Building Integrated Communities
 - Strategic Plan

5. TOPS and SPOT Update – David Wasserman and Sarah Lee gave an update on TOPS and SPOT 5.0:

- Transportation On!ine Planning, Prioritization & Programming System
 - Project Data Repository (Spatial and Tabular)
 - Ultimately includes all projects
 - Initial focus on projects from Long-range Plans, evaluated through Prioritization Process, and Programmed in STIP

- Different Modules with varying functionality (based on use)
- Connects to multiple data sources & applications
- Where are we now?
 - Completed
 - Mapping of existing processes
 - Request for Information (RFI) – due November 3rd
 - <https://www.ips.state.nc.us/IPS/AGENCY/PDF/11486700.pdf>
 - Currently
 - Gathering information from stakeholders and business units to begin forming detailed requirements
 - MPOs and RPOs
 - Transportation Planning Branch, SPOT, TIP Unit
 - Divisions
 - Non-Highway Modes
- Next Steps
 - Gather requirements from stakeholders
 - CTP 2.0 committee to serve as representatives for MPOs, RPOs, Divisions, and TPB
 - Evaluate path forward based on RFI proposals
 - Phased approach for implementation
- Projects to Evaluate for SPOT 5.0 - Goals
 - MPOs/RPOs desire to have approx. same # of projects evaluated in P5.0 (from P4.0)
 - MPOs/RPOs use submittals to test project scores
 - DOT desires more Accurate Cost Estimates
 - DOT desires that projects evaluated be based on current need
 - Divisions desire additional submittals
 - Some desire to have projects evaluated provide a picture of true needs
- Carryover Projects for SPOT 4.0 – Automatically Reevaluated
 - Projects programmed for R/W or CON only in years 6-10 based on Final STIP
 - Siblings of programmed projects (i.e., Section A is funded in year 3, Sections B, C, D – all unfunded – would remain in database)
 - Projects with a completed NEPA document within last 10 years or planning actively underway as of 12/31/16

6. Safety Performance Measures – Brian Mayhew, Kevin Lacy and Ed Johnson discusses safety performance measures:

- MAP-21 Performance Management Requirements - State and MPO requirements
- 5 Performance Measures have been established
- Starting soon Annual Targets to be established. Will reflect the goals established in the 2014 NC Strategic Highway Safety Plan
- Additional workshop to take place Spring 2017
- The FHWA published the Final Rules in the Federal Register on March 15, 2016, with an effective date of April 14, 2016
- The Safety Performance Measures establish new regulations to implement MAP-21 Performance Management Requirements
- Performance Measures will use 5 Year Rolling Averages
- MAP-21 Required all State's to Update their SHSPs
 - MPO's may support all of the NC HSIP targets; establish their own specific numeric targets for all the performance measures, or any combination

- Proposed 2016 Targets for NC's Safety Performance Measures
 - 5 Safety Performance Measures Proposed Targets (based on 5 Year Rolling Averages)
 - Number of Fatalities – 1,233 (4.5% Reduction)
 - Fatality Rate (per 100 million VMT) – 1.17 (4.5% Reduction)
 - Number of Serious Injuries – 2,174 (4.5% Reduction)
 - Serious Injury Rate (per 100 million VMT) – 2.03 (4.5% Reduction)
 - Number of Non-motorized (Pedestrians + Bicyclists) Fatalities and Serious Injuries – 399 (4.75% Reduction)
- Proposed Targets call for a 50% reduction in the 5 Safety Performance Measures by 2030
- Aligns with our 2014 NC Strategic Highway Safety Plan's Goal of 50% reduction in Fatalities and Serious Injuries by 2030

7. TPB Update – Jamal Alavi gave an TPB update and discussed CTP 2.0:

- Consultants have selected to update statewide model
- Strategic Corridor Studies will begin soon
- Work on the Statewide Freight Plan continues
- Purpose of CTP 2.0 effort Online Procedure
 - Things have changed over the last 15 years:
 - Complete Streets
 - STI / prioritization
 - Changes to online mapping applications
 - Customer feedback (external/internal)
- Who Are the CTP Partners/ Customers?
 - MPOs, RPOs, NCDOT
 - Local governments and citizens
 - FHWA
 - Various NCDOT business units
 - Partnering agencies in the planning & project development processes
- Committee Consensus Highlights
 - CTPs should include planning level cost estimates, consistent with SPOT
 - Fiscal realism (handled by RPOs)
 - Reports should be streamlined
 - Align maps with some current classification system
 - Consider moving format to a web-based version
 - Consider 1 or 2 poster size CTP maps to replace current multiple maps
 - Integrate SPOT prioritization mapping with CTP maps
- Next Steps for CTP 2.0
 - Finalize recommendations for Highway Recommendations and Systems Maps, Develop recommendations for multi-modal maps
 - Complete Report Template/ Example
 - Develop approach for "database" or other tool to generate Recommendations Sheets and other documentation, in order to consolidate various data sources and streamline documentation

8. FHWA Update – George Hoops gave an FHWA update:

- Pavement & Bridge Condition Performance Measures Final Rule is expected this month
- NHS System Performance, Freight, CMAQ Final Rule is expected in January 2017
- No determination has been made on how FHWA will proceed with changes/completion of the MPO Coordination & Planning Area Performance rulemaking since the comment period was extended

- An obligation limitation memo (clarifying the provisions of Section 133(e) of 23 USC) was received by the Division on Nov. 30, 2016 with regard to funding sub-allocated to urbanized areas with populations over 200,000
- The FHWA Division office has just received the planning position cert. and we are hopeful to have the position filled by January

9. PL Balances and PL Formula – Paul Black

- Some MPOs are consistently unsuccessful taking down the money they are allocated
 - Why? Some Possibilities:
 - Not enough eligible work in a given MPO
 - Unable to secure full local 20% match funds
 - Purposely accruing for large expenditure
- Problems We Hope to Address
 - Avoid The Funds Going to a Rescission
 - Provide some relief for MPOs that are underfunded for the work they are doing
- The Proposal
 - Choose a threshold above which any fund balance goes back into a common “pie”
 - Allow for case-by-case ability to carry a fund balance above the threshold for a specific purpose
 - Agree on a way to distribute the excess fund balance “pie” to MPOs that can use the funds
- Define the system
 - Pick a threshold and exception parameters along with approval process for exceptions
 - How to deal with exceptions that are not spent on time
 - Agree if this will be ongoing or not
 - Begin discussion of what the distribution of excess fund “pie” should be
 - The discussion will continue at the next quarterly meeting
- There were discussions regarding the GSATS PL funds and how they possibly could be increased. GSATS proposal will be discussed and reviewed by TPB

10. Next Meeting

- February 17, 2017

11. Adjournment – Consensus was that the meeting was adjourned.

Respectfully Submitted,

John Marshall, Secretary